**Zoom Meeting Visual Aid:**

A guide to help with proper virtual "etiquette" of praying together in this new way. If your devices are not set to OFF initially, click on the appropriate icons until they turn red and/or with a slash through them.

### Device Examples:

1. **Mute/Audio Off**
   - Controls your personal Audio. For Mass and Holy Hour your audio should be muted and turned off so as not to distract from the service.
   - You will still be able to hear the service, but others **will not hear you**.
   - *Exception:* Prayer intentions and sign of peace during mass when instructed to do so.

2. **Stop Video/Video Off**
   - Controls your personal Video (For Mass and Holy Hour your video should be off. You will still be able to see the service, but others **will not see you**.
   - *Exception:* sign of peace during mass when instructed to do so.

3. **Share Screen/Share**
   - Do NOT share your screen, please! This takes over the video feed from the church and shows everyone your device screen.